

**Sherwood Forest Association  
Annual Meeting Minutes  
April 29, 2009**

**Attending: Archived Roster.**

Jennifer Finlay, President, called the meeting to order at 7:10 p.m.

**Opening Business**

A motion was to be made to approve the minutes from the 2008 annual meeting. In lieu of motion, the minutes were approved by the board of directors on behalf of the membership. Jennifer introduced the current officers (Son Nguyen, Vice President; Valerie Gilbert, Secretary; Wayne Bren, Treasurer) and acknowledged them and other volunteers for their contributions to the association over the past year.

- A special thank you went to Greg O'Dell, Jim Couling and Patrick Nolan for their efforts in this year's road reconstruction.
- Darlene Berzins was recognized for her continuing efforts in communication with the Minnetonka Police Dept and in organizing The Minnetonka Night Out for Neighbors (formally known as National Night Out).
- Mary Lou Frank was recognized for maintaining and planting at the East entrance monuments. The president then asked for a volunteer to take over this task, as Mary Lou is unable to do it this year. Amy Norelious volunteered to take over the planting at the monuments.

**Financial Report**

Wayne Bren, Treasurer, gave a summary report of the Sherwood Forest Association (SFA) financial position including:

Secretary of State Filings

- Filed with SOS 2008 annual renewal form to renew SFA as a non-profit corporation under MN Statutes, Chapter 317 (C-1157). This is not a tax-deductible status.

Internal Revenue Service Filings

- Filed Form 1120-H (U.S. Income Tax Return for Homeowners Associations) for our fiscal year 05/01/2008-04/30/2009 to elect to exempt our income from a flat Corporate tax rate of 30% under IRS Section 528 (41-1476820).

Financial Report

- On file for member inspection.

Database

- Using QuickBooks company file to track membership data and financial transactions.
- 124 of 165+ member households renewed for fiscal year 2008-2009, 12 new memberships.
- 134 have e-mail access on "Constant Contact," our e-mail broadcast service.
- Encouraged signup on Website at <http://www.sherwoodforestneighborhood.org>.
- Informed of additional Website at <http://www.forestneighbors.org>.

Attendance Roster

- Everyone present asked to please sign attendance roster sheets for a record of attendance; 61 members attended.

Membership Forms

- Forms will be available for fiscal year 05/01/2009-04/30/2010 on the Website and be distributed to mailboxes.
- Membership dues support maintenance and general improvements of common areas, neighborhood events and seminars, communications, entrance utilities, association supplies and expenses. Your membership sustains the association giving you a voice and a vote, and provides a collective voice, on issues affecting our neighborhood.
- Wayne assured the membership protection of email addresses within our database and suggested the lack of use of the bulletin board may require discontinuance.

## **Membership Dues**

The President, Jennifer Finlay, made a motion to make the following change to the association's Corporate by-laws:

ARTICLE III - MEMBERSHIP, Item 3: "Membership dues shall be an initial first year \$30.00 to join with \$20.00 annual renewal thereafter, per household, payable prior to May 31 each year."

A discussion of concerns over increasing the dues ensued; whereby, a compromise was reached resulting in the following motion:

ARTICLE III - MEMBERSHIP, Item 3 changed to read: "Membership dues shall be \$20.00 to join and are then \$20.00 renewal annually for each consecutive year thereafter, per household, payable during each fiscal year."

This change was voted upon and accepted by two-thirds of the members in good standing who were present at this membership annual meeting.

The 2009 membership form will be distributed to neighborhood households by May 31, and is be available on the association Website.

The Treasurer, Wayne Bren, will make the following change to the association's corporate by-laws:

*ARTICLE III - MEMBERSHIP, Item 3 changed to read: "Membership dues shall be \$20.00 to join and are then \$20.00 renewal annually for each consecutive year thereafter, per household, payable during each fiscal year."*

## **Sherwood Forest Road Reconstruction Project**

- Lee Gustafson from the City of Minnetonka spoke extensively and detailed the project-taking place on approximately May 18, 2009. He explained that careful consideration by the city was given the reconstruction of our neighborhood streets. A map was available for residents to see what streets are going to be affected by the project. Lee explained that all residents affected by the reconstruction would be getting a newsletter with the dates for each phase of the project, and the phone numbers and emails of city officials to call with questions. Lee stressed the importance of communication between the city and the residents of Sherwood Forest and that future newsletters will explain in detail the information residents will need to know during construction.
- At this time many questions were brought up by the residents and answered by Lee Gustafson. These questions included issues about mailboxes, driveways, curb heights, tree removal and flooding issues.
- Lee also urged the residents to read the newsletters and be mindful of the dates that the area around your home will be under construction, as there are 4 phases to this project.
- Wayne Bren informed the audience of the dedicated SFA Website Street Construction page for reference links.
- The project is projected to be finished in the fall of 2009.

## **Neighborhood Nature Restoration Project**

- Jim Couling, Greg O'Dell and Sharon Whiting were acknowledged for the time they took to meet with city officials over the road reconstruction concerns. Jim Couling summarized the 3 victories that were made with the city including:
  - Asphalt curbs instead of concrete on Lakeview Lane West cul-de-sac,
  - Concrete curbs sized down to 4" instead of 6".
  - The city has dedicated over 1% for native plants to offset the obtrusion of concrete (\$30,000.00).
- Jim then went on to explain what the city will do to help preserve the natural feel of our neighborhood and that this information is linked to on our Website Street Construction page.

## **City of Minnetonka Updates**

- Tony Wagner, City of Minnetonka Councilmember, spoke about upcoming projects to our area. Some of the issues he spoke of included the city being committed to keeping communication going between the city and the residents, Trader Joe's will going in the vacant World Market retail space and the parking ramp on I-394 is finished with construction.
- Tony also discussed potential projects for 2009 in Minnetonka.

## **New Business**

- A resident of Sherwood Forest reminded the group of the importance to walk on the left side of the road, facing traffic, to avoid accidents.
- August 4th is the annual Minnetonka Night For Neighbors, which will be held at 7:00 pm on the Lakeview Drive West cul-de-sac. Darlene Berzins will schedule our neighborhood for potential visits from the fire department and/or city.

A motion was made to adjourn the meeting and seconded.

The meeting was adjourned at 9:00 pm

Submitted by Valerie Gilbert, Secretary