

**Sherwood Forest Association, Inc.**  
**Annual Meeting Minutes**  
**May 11, 2005**

**Attending:** Archived Roster.

**Guests:**

Jim introduced City Council Member Tony Wagner and Captain Jeff Sebenaler of the Minnetonka Police Department.

Jim Couling called the meeting to order at 7:10 p.m.

**Opening Business**

The current officers were introduced:

Jim Couling, President  
Tim Pickford, Vice President  
Whitney Pierce, Secretary  
Wayne Bren, Treasurer

**Financial Report**

Wayne Bren gave a summary report of the Sherwood Forest Association (SFA) budget including:

Secretary of State Filings

- Filed with SOS paperwork to reinstate SFA as a non-profit corporation under MN Statutes, Chapter 317 (C-1157). This is not a tax-deductible status.

Internal Revenue Service Filings

- Filed Form 1120-H (U.S. Income Tax Return for Homeowners Associations) for our fiscal year 05/01/04-04/30/05 to elect to exempt our income from a flat Corporate tax rate of 30% under IRS Section 528 (41-1476820).

Financial Report

- On file for member inspection.

Database

- Setup QuickBooks company file to track membership data and financial transactions
- 142 member households for fiscal year 2004-05
- 121 have e-mail access on "Constant Contact," our e-mail broadcast service
- Encourage signup on Website at <http://www.sherwoodforestneighborhood.org>

Acknowledgments

- Block captains who were instrumental in distributing our membership drive materials.
- Darlene Berzins for helping with collation and distribution of communications.
- Sharon Whiting, John Sullivan, Gwen and Mason Meyers and Jan Sellman for Natural Environment Committee projects, programs and newsletter.
- Association officers were acknowledged by membership for their contribution to the association.

Attendance Roster

- Everyone present please sign attendance roster sheets sorted by Street name for a record of attendance

Membership Forms

- Forms are available for fiscal year 05/01/05-04/30/06
- Membership dues support maintenance and general improvements of common areas, neighborhood events and seminars, communications, entrance utilities, association supplies and expenses. Your membership sustains the association giving you a voice and a vote, and provides a collective voice, on issues affecting our neighborhood.

**Recap of the Year**

Jim stated that the mission of the officers this year was to get the Association off the ground again and build a strong foundation for the future. The officers had three main priorities this year:

1. Restoration of the east monument and maintenance of the common grounds (East entrance pond area).
2. Creating awareness of the threats to our natural environment from buckthorn and deer over-population. The Association's natural environment committee sponsored an educational event about identifying and removing buckthorn in the neighborhood, as well as controlling the deer population. This was followed with the Buckthorn Bust at the common area ponds in November. This was a highly successful event and more volunteers will be needed to continue the work this summer and fall.
3. Address security and safety (crime and traffic speeding) issues including encouraging the development of crime watch block groups (a city-sponsored program), creating and distributing timely crime alerts by mail and email, conducting a road-cabled traffic survey with the City of Minnetonka to obtain traffic data, and instigating radar patrols and ticketing of speeders by the Minnetonka Police. The association officers have developed and implemented a driver awareness campaign using a series of "Burma Shave-type verses." The sequential sign verses are placed periodically and rotated on the neighborhood's "main streets."

## **Committees**

The officers dissolved the committees that were established in July, 2004. In the future, the officers will determine the needs of the Association first and then recruit members to assist them on projects. Association by-laws authorize the association officers to establish, task and manage committees, as they deem necessary.

## **Monument Restoration**

Tim Pickford acknowledged those that worked on the monument restoration: Greg O'Dell, Steve Freie, Joe Brandstetter and Clem Moore. Tim stated that the officers plan to replace the over-grown shrubs in front of the East monument this summer. Control of duckweed (skim-off removal) on the front pond(s) common area will be attempted this summer. Chemical or other treatment of duckweed is not permitted by the city, which owns the land. At this time, the association officers elected not to take out an insurance policy on the monument due to the high cost of doing so (\$750-\$1000 per year with \$1000 deductible). The officers will continue to look into options for updating the light fixtures and electrical wiring.

## **Membership Dues**

The President, Jim Couling, made a motion to make the following change to the association's Corporate by-laws:

ARTICLE III - MEMBERSHIP, Item 3 is changed to read: "Membership dues shall be an initial first year \$25.00 to join with \$15.00 annual renewal thereafter, per household, payable prior to May 31 each year."

This change was voted upon and accepted by two-thirds of the members in good standing who were present at this membership annual meeting.

The 2005 membership form will be mailed to neighborhood households by May 31, and will be available on the association Website.

The Treasurer, Wayne Bren, made a motion to make the following change to the association's corporate by-laws:

ARTICLE V – FISCAL YEAR, Item 1 is changed to read: "The fiscal year of the Corporation shall commence on May 1st of each year and terminate on April 30th of the succeeding year."

ARTICLE VI – MEETINGS, Item 3 is changed to read: "The annual meeting shall be held each year during the month of May."

These changes were voted upon and accepted by two-thirds of the members in good standing who were present at this membership annual meeting.

## **Election of New Officers**

Jim asked for nominations of new officers; none were made. A motion was made to re-elect the current officers for another term. The motion was seconded and the current officers agreed to remain in office for one more term (May 11, 2005-May 11, 2006). This was voted upon and accepted unanimously by the members in good standing who were present at this membership annual meeting.

The Officers will establish a nominating committee this year to help in the election of new officers next year.

## **New Business**

Jim introduced City Council Member Tony Wagner and Captain Jeff Sebenaler of the Minnetonka Police Department. Mr. Wagner and Captain Sebenaler answered residents' questions about crime, traffic and city planning.

The meeting was adjourned at 9:00 p.m.

Submitted by Whitney Pierce, Secretary.