

**Sherwood Forest Association  
Annual Meeting Minutes  
May 26, 2010**

**Attending: Archived Roster.**

Jennifer Finlay, President, called the meeting to order at 7:10 p.m.

**Opening Business**

A motion was to be made to approve the minutes from the 2009 annual meeting. Jennifer introduced the current officers (Son Nguyen, Vice President; Valerie Gilbert, Secretary; Wayne Bren, Treasurer) and acknowledged them and other volunteers for their contributions to the association over the past year.

- A special thank you went to Son Nguyen for designing our unique and interesting logo.
- A special thank you also went to Amy Norelius for her continued designs and effort in maintaining the plantings and decorations at our East entrance monuments.
- Jennifer pointed out that due to the Sherwood Forest road reconstruction project; we were unable to hold many of the activities from last year, such as the Minnetonka Night Out for Neighbors and a neighborhood garage sale.
- A reminder went out to the members to pay our dues via mail or with Wayne Bren at the close of the meeting.

**Sherwood Forest Natural Plantings and Restoration Project**

Jo Colleran and Janet Larsen were asked to speak at our annual membership meeting to inform the residents of the city's planting project for our neighborhood. Jim Couling was recognized as being instrumental in persuading the city of Minnetonka to give an unprecedented sum of \$30,000.00 to the project. Once the city approved the project, Jim Couling, Greg O'Dell and Sharon Whiting were asked to assist the city in choosing the areas in our neighborhood for the new plantings. Presentation boards and handouts were made available to the residents at the meeting. A map of the planting zones and types of plants that will be used are available on our website at <http://www.forestneighbors.org> under the Environment page as the Native Plants Restoration page.

**Key Points:**

- Janet Larsen spoke about the 3 types of grass seeds that were planted in the fall. She spoke about the 3 – 5 year germination period that the seeds would need to produce native grasses.
- Janet went on to discuss the 8 work zones that were determined to be in need of the new plantings. She discussed in detail the types of trees, shrubs and other plantings that are native to Minnesota and would be structured for maximum wildlife value.
- The dates for planting would depend on crew availability.
- The new curves in the street decreased the road area and increased the planting area, which would help with irrigation and run off.
- Janet Larsen and Jo Colleran went on to stress the important role the residents would have in maintaining these planting areas. The city does not have the funds to water and maintain the new planting areas. Janet stressed the importance of weeding these areas so that the new plants would not get crowded out.
- Janet Larsen and Jim Couling proposed to get a letter to the residents that live close to the planting areas and ask for their help in maintaining these areas. Another idea proposed was to have residents "adopt" an area to weed and water.
- The restoration project is an organic process and we are asked to please not use any type of herbicide.

Jim Couling ended the presentation by thanking Jo, Janet and also our City Councilmember Tony Wagner, who offered much support to our neighborhood receiving funding for the restoration effort.

**Minnetonka Night Out for Neighbors**

- Darlene Berzins, Park Ridge Drive West block captain and organizer for Minnetonka National Night Out, gave a brief summary of the crime activity in Minnetonka and stated that there are currently 165 active watch groups in Minnetonka. August 3rd is this years date for the annual Minnetonka Night For Neighbors, which will be held at 7:00 pm on the Lakeview Drive West cul-de-sac. She will schedule our neighborhood for potential visits from the fire department and/or city.

## **Financial Report**

Wayne Bren, Treasurer, gave a summary report of the Sherwood Forest Association (SFA) financial position including:  
Secretary of State Filings

- Filed with SOS 2010 annual renewal form to renew SFA as a non-profit corporation under MN Statutes, Chapter 317 (C-1157). This is not a tax-deductible status.

Internal Revenue Service Filings

- Filed Form 1120-H (U.S. Income Tax Return for Homeowners Associations) for our fiscal year 05/01/2009-04/30/2010 to elect to exempt our income from a flat Corporate tax rate of 30% under IRS Section 528 (41-1476820).

Financial Report

- On file for member inspection.

Database

- Using QuickBooks company file to track membership data and financial transactions.
- 105 of 165+ member households renewed for fiscal year 2009-2010, 4 new memberships.
- 134 have e-mail access on "Constant Contact," our e-mail broadcast service.
- Encouraged signup on Website at <http://www.forestneighbors.org>.

Attendance Roster

- Everyone present asked to please sign attendance roster sheets for a record of attendance; 27 members attended.

Membership Forms

- Forms are available for fiscal year 05/01/2010-04/30/2011 on the Website and were mailed.
- Membership dues support maintenance and general improvements of common areas, neighborhood events and seminars, communications, entrance utilities, association supplies and expenses. Your membership sustains the association giving you a voice and a vote, and provides a collective voice, on issues affecting our neighborhood.
- Wayne assured the membership protection of email addresses within our database and that the lack of use of the bulletin board required cancellation.

## **Election of new officers**

The two-year term for our current officers has ended. Jennifer Finlay asked for nominations for new officers.

- Wayne Bren nominated Patrick Nolan for President. Patrick accepted and the motion was approved.
- Pat Nolan nominated Son Nguyen for Vice President. Son accepted and the motion was approved.
- Jennifer Finlay nominated Wayne Bren for Treasurer. Wayne accepted and the motion was approved.
- The new board, at its discretion, has the authority to appoint a Secretary; which since has been confirmed as being Christie Boeder.

A brief discussion followed regarding having two officers, instead of four, serving on the board in the future.

## **Patrick Nolan, New President**

Patrick Nolan introduced himself as the new president and spoke briefly on his upcoming term. He asked if there were still interest in the garage sale this summer and wanted to get a commitment to maintain the new planting areas.

A motion was made to adjourn the meeting and seconded.

Patrick adjourned the meeting at 8:25 pm.

Submitted by Valerie Gilbert, Secretary.